



Douglas County Emergency Management

*Administered Under Interlocal Agreement By The
East Fork Fire Protection District*

1694 County Road
Minden, Nevada 89423
(775) 782-9040 FAX (775) 782-9043

Douglas County Local Emergency Planning Committee Meeting 9:00 a.m. Final Agenda December 17, 2021

The Douglas County Local Emergency Planning Committee will be conducting its meeting in person and electronically. The Committee Chair and Vice Chair will be attending the meeting electronically. The public is welcome to attend the meeting virtually or in person. Douglas County Local Emergency Planning Committee is actively monitoring and managing the COVID-19 level of risk in our community by implementing procedures to minimize contact among individuals and to slow the spread of COVID-19. In adherence with Governor Sisolak's Declaration of Emergency and Directive 047, participants that attend the meeting in person will be required to wear a mask or face covering. Members of the public may attend the meeting in person at the East Fork Fire Protection District Office located at 1694 County Road, Minden, NV. If you would like to view the Douglas County Local Emergency Planning Committee meeting, please contact Holly Megee prior to the day of the meeting at 775-783-6408 or hmegee@eastforkfire.org for details on how to log into the meeting. This is a public meeting. In conformance with Nevada's Open Meeting Law, this finalized agenda was posted at least three business days prior to the meeting date at the following locations: Douglas County Emergency Operations Center, Gardnerville Post Office, Minden Post Office, Douglas County Public Library, Minden Inn Administration Building and Douglas County Administration Building. Questions concerning the agenda should be referred to the Holly Megee at East Fork Fire Protection District at 775-783-6408.

Public comment will be accepted prior to the Douglas County Local Emergency Planning Committee meeting through either the email address provided below or by setting up a phone appointment with the East Fork Fire District office up until the day before the Douglas County Local Emergency Planning meeting.

- Blank public comment forms will be available at the East Fork Fire Protection District Office (1694 County Road, Minden, Nevada) and completed forms may also be left at the same location.
- Written public comments may also be emailed to hmegee@eastforkfire.org. All public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials.

- All written public comments received prior to 4:00 PM the day before the Board meeting will be compiled and will be added as supplemental material for the Douglas County Local Emergency Planning Committee and the public to review prior to the meeting.
- Any written public comment received the day of the Douglas County Local Emergency Planning meeting will be compiled and added as supplemental materials to the East Fork Fire District's website and distributed to the Douglas County Local Emergency Planning Committee within 24 hours after the meeting.

Members of the public may call Holly Megee at 775-783-6408 to obtain help making public comment using the public comment methods.

Copies of the finalized agenda was posted at least three business days prior to the meeting date at the following locations: Douglas County Emergency Operations Center, Gardnerville Post Office, Minden Post Office, Douglas County Public Library, Minden Inn Administration Building and Douglas County Administration Building. Members of the public may request an electronic copy of the agenda or supporting materials by contacting Holly Megee at hmegee@eastforkfire.org. An electronic copy of the agenda and supporting materials are available at the following websites:

- State of Nevada Public Notices website: <https://notice.nv.gov/>
- East Fork Fire website: <https://eastforkfire.org/>

Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, "no action," or continue the item.

It is the intent of the Douglas County Local Emergency Planning Committee to protect the dignity of citizens who wish to comment before the Committee. It is also the Douglas County Local Emergency Planning Committee's wish to provide the citizens with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Douglas County Local Emergency Planning Committee for action without interference.

If you would like to view the Douglas County Local Emergency Planning Committee meeting, please contact Holly Megee at 775-783-6408 or hmegee@eastforkfire.org for details on how to log into the meeting.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations are requested to notify Holly Megee in writing at 1694 County Road, Minden, Nevada 89423 or by calling 775-783-6408 at least 20 hours in advance.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INTRODUCTION OF MEMBERS AND GUESTS

CONFIRMATION OF QUORUM

PUBLIC COMMENT (No Action)

Public comments submitted prior to the Douglas County Local Emergency Planning Committee meeting have been compiled and made a part of the supporting materials that have been provided to the Douglas County Local Emergency Planning Committee members and public for review.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The Committee Chair will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Committee.
- (4.) The Committee will then discuss the item.
- (5.) The Committee will then ask any follow-up questions and take action.

APPROVAL OF AGENDA

1. For Possible Action. Approval of proposed agenda. The Local Emergency Planning Committee reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Tod F. Carlini, Committee Chair) 5 Minutes.

APPROVAL OF PREVIOUS MINUTES

2. For Possible Action. Approval of the October 7, 2021 meeting minutes. (Tod F. Carlini, Committee Chair) 5 Minutes.

3. For Possible Action. Discussion and possible action to review and update the membership roster. Possible action to approve appointment to positions and make recommendations for the unfilled positions. (Tod F. Carlini, Committee Chair) 20 Minutes.

4. For Possible Action. Discussion and possible action to review, update and adopt the Douglas County Hazardous Materials Response Plan specific to NRT-1 requirements. (Tod F. Carlini, Committee Chair) 20 Minutes.

5. For Possible Action. Discussion and possible action to review, update and adopt the LEPC By-laws. (Tod F. Carlini, Committee Chair) 20 Minutes.

6. For Possible Action. Discussion and possible action to form a 2022 LEPC Sub-Committee on grant needs. (Tod F. Carlini, Committee Chair) 20 Minutes.

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Local Emergency Planning Committee or those agenda items where public comment has not already been taken.

ADJOURNMENT

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA